



ST MONICA'S COLLEGE, EPPING

ROLE DESCRIPTION

POSITION: **DIRECTOR OF BASKETBALL
ACADEMY/HEAD BASKETBALL COACH**

RESPONSIBLE TO: **PRINCIPAL
SPORTS COORDINATOR**

DUTIES:

1. Planning and implementing annual budget
2. Organise sessional coaching staff
3. Promote and organise on a regular basis the professional development for coaching staff within the program
4. Promote links with local business to gain financial support
5. Oversee the operation of the breakfast program
6. Liaise with sports coordinator in all aspects of the basketball program
7. Plan and administer a training schedule with other coaches to fit in with all competitions and selection procedures Submit plan to Sports Coordinator
8. Liaise with students of the college, informing them of all training and competition dates and times
9. Assist coaches in talent identification and squad selections for teams at all year levels
10. Attend training sessions on a rotational basis at all year levels in conjunction with other coaches
11. Coach teams at a variety of year levels
12. Keep records of all players, training session attendances and performances of teams via the relevant team coaches
13. Monitor and recognise outstanding achievements
14. Establish a 'skill clinic' program with local primary schools

15. Develop and implement in conjunction with other coaches a talent identification program
16. Annually review and refine all aspects of the basketball program, present to the Sports Co-ordinator
17. Produce information for the sports brochure
18. Produce write-ups and advertisements of all Basketball activities
19. Oversee the implementation of the Discipline Procedure
20. Deal with Parent Concerns regarding the program
21. Develop a representative basketball program.